

**October 3, 2022**

**TOWN COUNCIL MEETING OF THE TOWN OF ARGYLE, TEXAS, HELD ON THIS DATE WITH THE FOLLOWING MEMBERS PRESENT:**

MAYOR PRO TEM, PLACE 5  
COUNCIL MEMBER PLACE 2  
COUNCIL MEMBER PLACE 3  
COUNCIL MEMBER PLACE 4

RICK BRADFORD  
RONALD SCHMIDT  
SHERRI MYERS  
CYNTHIA HERMANN

TOWN ATTORNEY

BRENDA MCDONALD

TOWN ADMINISTRATOR/TOWN SECRETARY  
ASSISTANT TOWN SECRETARY

ERIKA MCCOMIS  
CANDI SMITH

**CALL MEETING TO ORDER**

Mayor Pro Tem Rick Bradford called the regular Town Council meeting to order at 6:04 p.m.

**INVOCATION**

The Invocation was led by Councilmember Ronald Schmidt

**OPEN FORUM**

There were no requests from the public to speak.

**STAFF REPORT**

*(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)*

1. Presentation on uses for Coronavirus Local Fiscal Recovery Fund Program (Erika McComis, Town Administrator and Public Management Representatives)  
  
Public Management representative Jake McAdams presented to Council.
2. Active Development Review Committee Project List (Nabila Nur, Community Development Director)
3. Stonecrest Road Construction Update (Robert White, Public Works Director)

4. Update on the Ordinance Clarifying the Intent and Applicability of the Commercial Bufferyard Requirements (Nabila Nur, Community Development Director)
5. Discussion on Policy for the Tree Reforestation Fund (Nabila Nur, Community Development Director)
6. Annual Board and Commission Application Process (Erika McComis, Town Administrator)

#### **CONSENT AGENDA**

*Any Council member may request an item on the Consent Agenda to be taken up for individual consideration.*

7. Consider approval of the August 15, 2022, Town Council meeting minutes as recorded.
8. Consider approval of the September 6, 2022, Town Council meeting minutes as recorded.
10. Consider approval of Resolution 2022-39 designating authorized representatives for TexPool.

#### **CONSENT AGENDA ITEMS 7,8,10**

**APPROVED**

Motion by council member Myers and second by council member Schmidt to approve consent agenda items 7,8, and 10. Motion approved 4-0.

9. Consider approval of Resolution 2022-38 adopting the Fiscal Year 2023 Pay Plan.

Mayor Pro Tem Rick Bradford requested this item be set for discussion and removed from consent agenda. MPT Bradford asked for clarification on the increase and the use of annual evaluations.

#### **CONSENT AGENDA ITEM 9**

**APPROVED**

Motion by council member Myers to approve the Fiscal Year 2023 Pay Plan and seconded by Councilmember Hermann. Motion approved 4-0

#### **ACTION ITEMS**

11. Discuss and consider the use of Project Contingency Funds to fund the use of public visualization aids for the Hickory Hill and C Taylor Road Construction Project (2022 Street Improvement Project).

Public Works Director, Robert White presented to Council with an explanation for the purpose and cost of the project. Town Council thanked Mr. White for his vision and bringing ideas on how to provide updates to the citizens however the cost would allow for the use of a large percentage of the contingency fund and council did not feel it was the best use at this time.

**ACTION ITEM 11**

**NO ACTION TAKEN**

12. Discuss and consider a donation in the amount of \$1,500 to Keep Argyle Beautiful for the upcoming Annual Argyle Hometown Christmas Tree lighting event on December 7, 2022.

**ACTION ITEM 12**

**APPROVED**

Motion by Councilmember Schmidt to increase the donation amount of \$2,500 to keep Argyle Beautiful for the upcoming annual Argyle Hometown Christmas Tree Lighting event and seconded by Councilmember Myers. Motion approved 4-0

13. Discuss and consider approval of a resolution showing the Town of Argyle's support of the Denton County Transportation Road Improvement Program; a bond measure listed as Proposition A on the November 8, 2022 election Ballot.

**ACTION ITEM 13**

**NO ACTION TAKEN**

14. Discuss and consider an ordinance amending Ordinance 2021-23 thereby amending the annual budget of the Town of Argyle and the Capital Improvement Program Fund for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022.

Council and staff discussed the proposed amount to place in the Capital Improvement Fund. Staff will bring an end of year budget amendment to Council at a future meeting and will include the transfer of \$750,000 from General Fund to the Capital Improvement Fund to use for facility maintenance, renovation of Town Hall and the Law Enforcement Facility.

**ACTION ITEM 14**

**NO ACTION TAKEN**

15. Discuss and consider renovations of Town Hall and setting a proposed budget and scope of said project.

Staff and Council discussed the renovation project of Town Hall. Staff will work on an RFQ for project manager to handle the renovations and will bring that back to Council at a later date. Council stated they would like to see the project move forward during this budget year as it has been discussed and delayed for a number of years.

**ACTION ITEM 15**

**NO ACTION TAKEN**

**WORKSHOP ITEMS**

*(Workshop items are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items on a future agenda for action.)*

- 16. Discussion on request from Argyle Youth Association for updates to Unity Park facilities

This item was not discussed and will be moved to a future meeting when AYSA members are present.

**PREVIOUS COUNCIL REQUESTED ITEMS TO BE APPROVED**

- 17. Forensic Financial Audit (Ronald Schmidt, Councilmember Place 2) Council Member Schmidt requested there be a forensic financial audit.

Councilmember Schmidt gave Council an overview of why he feels it is best to move forward with a forensic audit of Town finances. Staff was directed to put together an RFQ for said audit and bring back to Council to determine the proper scope.

- 18. Discuss a joint workshop between Town Council and the Financial Oversight Committee to allow for the town auditor to provide insight to the upcoming audit process. (Ronald Schmidt, Councilmember Place 2)

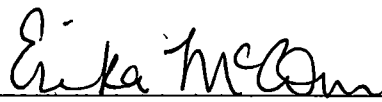
Discussion was made by Council regarding the joint workshop and tentative date was set.

**RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON FUTURE MEETING AGENDA**

**ADJOURN**

There being no further business, Mayor Pro-Tem Rick Bradford adjourned the Town Hall Meeting at 8:57 p.m.

  
Rick Bradford, Mayor Pro- Tem

  
Erika McComis,  
Town Administrator

