



**NOTICE OF A REGULAR MEETING
OF THE TOWN COUNCIL
MARCH 24, 2020 – 5:30 pm**

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Argyle Town Council will meet in a regular meeting on March 24, 2020, at 5:30 pm at the Argyle Town Hall, 308 Denton Street, Argyle, Texas. The items listed below are placed on the agenda for discussion and/or action.

One or more members of the Town Council may participate in this meeting remotely in compliance with the Texas Open Meetings Act or under the provisions provided by the Governor of Texas in conjunction with the Declaration of Disaster enacted March 13, 2020.

In an effort to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code, telephonic capabilities will be utilized. Members of the public are entitled to participate remotely via Toll-Free Dial-In Number: 1-888-475-4499; Meeting ID: 369-941-165 or through Zoom meeting link at <https://zoom.us/j.369941165>. For more detailed instructions on how to participate in this meeting, visit our Agenda Page. The meeting will also be live-streamed on Argyle's website at: <http://argyletx.com>.

A. CALL REGULAR SESSION TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

American Flag

Texas Flag: ***“Honor the Texas Flag; I pledge allegiance to thee Texas, one state under God, one and indivisible.”***

D. PUBLIC COMMENT:

This is an opportunity for the public to address the Town Council on any matter, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Each speaker is limited to five (5) minutes, unless the speaker requires the assistance of a translator, in which case the speaker is limited to ten (10) minutes, in accordance with applicable law. Each speaker shall approach the podium and state his/her name and address before speaking. Speakers shall address the governing body with civility that is conducive to appropriate public discussion. Speakers can address only the governing body as a whole and not individual city officials or employees. The public cannot speak from the gallery but only from the podium. Per the Texas Open Meetings Act, the Town Council is prohibited from deliberating or taking action on any matter not listed on the agenda. The Council may only: (1) make a statement of fact regarding the item; (2) make a recitation of existing

policy regarding the item; or (3) propose the item be placed on a future agenda, in accordance with Council adopted procedures.

In an effort to allow the public the ability to participate in the public comment portion and not attend the meeting in person, the Town will allow the following:

The public may email their comment to the Town Secretary by 5:00 pm on Tuesday, March 24 at emccomis@argyletx.com. The Town Secretary will read the email to Council during the public comment portion of the meeting. Please make sure to include your name and address, along with your comment pertaining to an item on the agenda, in the body of the email.

E. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

1. Town Council and Staff Presentations / Reports
 - a. Crawford Road Project Sidewalks – Interim Town Manager Jeff Howell
 - b. Town Facility Renovations Update – Interim Town Manager Jeff Howell
 - c. Annual Financial Report (Audit) – Vail and Park, P.C.

F. CONSENT AGENDA:

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration

1. Consider approval of the February 25, 2020 Regular Town Council meeting minutes as recorded.
2. Consider approval and acceptance of the Annual Financial Report for Fiscal Year 2019.
3. Discuss and consider appropriate action to amend the Professional Services Agreement with Teague Nall and Perkins for Crawford Road engineering with Amendment No. 1.
4. Consider approval of Ordinance 2020-05 amending Article 1.03 Town Council, Division 2, Rules of Procedure of the Town of Argyle Code of Ordinances, Town Council Rules of Procedure.
5. Consider approval of Ordinance 2020-06 amending Article 1.04 Town Officers of the Town of Argyle Code of Ordinances.
6. Consider approval of Resolution 2020-03 establishing the regular council meetings for the remainder of the 2020 calendar year.
7. Discuss and consider approval of Resolution 2020-06 of the Town Council ratifying the Mayor's declaration of local disaster regarding the COVID-19 virus beyond seven days pursuant to Section 418.108(b) of the Texas Government Code; limiting the number of people at gatherings to prevent or limit the spread of COVID-19; and other related matters addressing the public health emergency caused by COVID-19.

G. PUBLIC HEARING ITEMS:

1. Consider Ordinance 2020-10 approving the 2020 Wastewater and Roadway Impact Fee Study, Land Use Assumptions, Wastewater and Roadway Capital Improvements Plans, and the Wastewater and Roadway Impact Fee Rates.
2. Consider and take appropriate action on an ordinance for a Specific Use Permit (SUP-20-002) for Honey's Farm, a proposed wedding and event venue to be located at 1802 Knight Street, being legally described as Lots 1-2, Block A, Myles Addition, Town of Argyle, Denton County, Texas. *(This applicant has requested to withdraw this agenda item.)*

H. ACTION ITEMS:

1. Discuss and consider appropriate action to engage Vail & Park, P.C. to perform limited scope audits for the Lakes of Argyle Public Improvements District No. 1 and Waterbrook of Argyle Public Improvements District No. 2 for the years ended September 30, 2018 and 2019 and for the six months ended March 31, 2020.
2. Consider and take appropriate action on a Site Plan (SP-20-001) for Rapid Med, a proposed 5,825 square-foot medical office, located on approximately 1.03 acres of land, legally described as Tracts 16-18, a portion of Stephan A. Chambers Survey, Abstract No. 308, located in the Town of Argyle, Denton County, Texas.
3. Consider approval of Ordinance 2020-07 amending Ordinance 2019-24, thereby amending the Town of Argyle Fiscal Year 2019–2020 Annual Budget to reflect increased costs in the amount of \$318,890 to be paid from General Fund Balance.
4. Consider approval of Ordinance 2020-08 amending Ordinance 2020-07, thereby amending the Town of Argyle Fiscal Year 2019-2020 Annual Budget to reflect the addition of two police officer positions in the amount of \$102,000 to be paid from the General Fund balance.
5. Discuss and consider approval of Ordinance 2020-09 authorizing the issuance of the Town of Argyle, Texas General Obligation Refunding Bonds, Series 2020, levying a tax for the payment of said bonds and resolving other matters incident and related thereto, including the approval of a paying agent/registrar agreement and a purchase letter.
6. Discuss and consider appropriate action authorizing the Interim Town Manager to accept a Records Retention Processing Proposal from Records Consultant, Inc. (RCI).
7. Discuss and consider approval of Resolution 2020-04 revising the Town of Argyles Purchasing and Procedures Policy.
8. Discuss and consider approval of Resolution 2020-05 amending the 2016 Employee Handbook.

9. Discuss and consider approval of ordinances of the Town of Argyle to postpone the General Election and Special Election to be held on May 2, 2020, to the November 3, 2020, Uniform Election Day.
10. *Tabled from previous meeting* - Consider possible change orders for South Gibbons Road and Harpole Road and to provide staff with direction regarding completion of the project associated with the 2019 Capital Improvements Plan for road improvements.

I. EXECUTIVE SESSION

PURSUANT TO TEXAS GOVERNMENT CODE, ANNOTATED, CHAPTER 551, SUBCHAPTER D:

1. §551.071: Consultation with town attorney on pending or contemplated litigation and on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter:
 - a. 2019 Road Street Improvement Project Agreements
 - b. Attorney General letter ruling OR2020-05506
 - c. Attorney General letter ruling OR2020-05951
 - d. Waterbrook development PID and TIRZ issues.
2. § 551.074: Personnel matters (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.)
 - a. Town Attorney

J. RECONVENE INTO OPEN SESSION: In accordance with Texas Government Code, Section 551, the Town Council will reconvene into Regular Session and consider action, if any, on matters discussed in Executive Session.

K. RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA (*discussion under this item must be limited to whether or not the Council wishes to include a potential agenda item on a future agenda*)

L. ADJOURN

CERTIFICATION


I hereby certify that the above notice was posted in the bulletin board at Argyle Town Hall, 308 Denton Street, Argyle, Texas, by 11:00 am on March 20, 2020.



Erika, Town Secretary

NOTE: If, during the course of the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E.

A quorum of the members of the Planning and Zoning Commission, Economic Development Corporation, and Crime Control Prevention District may be in attendance at this meeting.
The boards/commissions will take no action during the course of this meeting.

 Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Argyle Town Hall 48 hours in advance, at 940-464-7273, and reasonable accommodations will be made for assistance.