



Residential Plan Review Checklist

Address: _____ Date: _____

Permit applications with an ORIGINAL signature must be complete and submitted with the following information:

(4) Site plans to include: Legal Description (lot, block, subdivision) _____
Property Lines and lot dimensions _____
Proposed structure and existing structures _____
All easements _____
Location of OSSF system & spray area _____

(2) Residential Energy Code Compliance Reports (2003 IECC) _____

(4) Foundation Plans _____
Conventional rebar slab foundation—Regionally accepted practices— Foundation Detail (IRC Figure R403.2) or engineered plans. Post tension foundation—Engineered foundation plans and letter. Must state that foundation was designed for the soil conditions on that particular lot and design criteria of the 2003 IRC.

(4) Sets of house plans to include: floor plan, exterior elevations _____
roof design, mechanical design, electrical design, plumbing design, construction details, window/door schedule, masonry or wood details.

(1) Grading and drainage plan: A certified (by a licensed surveyor or civil engineer) copy of the grading plan for the proposed lot (8 1/2 X 11) showing lot grading and pad site elevation. _____

On Site Sewage Facility (OSSF) permit if applicable _____

Driveway approach and drainage culvert permit _____