



NOTICE OF THE TOWN COUNCIL  
**TOWN COUNCIL REGULAR MEETING**

July 05, 2022 at 6:00 PM

Argyle Town Hall, 308 Denton Street, Argyle, Texas

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**AGENDA**

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Argyle Town Council will meet in a Town Council Regular Meeting on July 05, 2022 at 6:00 PM at the Argyle Town Hall, 308 Denton Street, Argyle, Texas.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**American Flag**

**Texas Flag: "Honor the Texas Flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."**

**OPEN FORUM**

*This is an opportunity for the public to address the Town Council on any matter of public business, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Each speaker is limited to five (5) minutes, unless the speaker requires the assistance of a translator, in which case the speaker is limited to ten (10) minutes, in accordance with applicable law. Each speaker shall approach the podium and state their name and address. Speakers shall address the governing body with civility that is conducive to appropriate public discussion. Speakers can address only the governing body as a whole and not individual city officials or employees. The public cannot speak from the gallery but only from the podium. Per the Texas Open Meetings Act, the Council is prohibited from deliberating or taking action on any matter not listed on the agenda. The Council may only: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy regarding the item; or (3) propose the item be placed on a future agenda, in accordance with Council adopted procedures.*

**ITEMS OF COMMUNITY INTEREST**

*Any expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*

1. Planning and Zoning Commission Meeting, Town Hall, July 6 - 6 PM  
Municipal Development District Regular Meeting, Town Hall, July 12 – 6 PM  
Town Council Regular Meeting, Town Hall, July 18 - 6 PM

## **STAFF REPORT**

*(Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items of a future agenda for action.)*

2. Stonecrest Construction Project *(Robert White, Public Works Director)*
3. Critical Incident Response Overview *(Emmitt Jackson, Police Chief)*
4. Active Development Review Committee Project List *(Nabila Nur, Director of Community Development)*
5. Sign Ordinance Review and Update Status *(Nabila Nur, Director of Community Development)*
6. Maintenance of Right-of-Way *(Nabila Nur, Director of Community Development)*
7. Staffing in Community Development Update *(Nabila Nur, Director of Community Development)*

## **WORKSHOP ITEMS**

*(Workshop items are for discussion only. No action may be taken on items listed under this portion of the agenda, other than to provide general direction to staff or to direct staff to place such items on a future agenda for action.)*

8. Code Enforcement Discussion
9. Discuss Town Board and Commission vacancies and availability of council to conduct interviews.

## **CONSENT AGENDA**

*Any Council member may request an item on the Consent Agenda to be taken up for individual consideration.*

10. Consider approval of the May 31, 2022 Special Town Council meeting minutes as recorded.
11. Consider approval of the June 6, 2022 Regular Town Council meeting minutes as recorded.
12. Consider approval of the June 20, 2022 Regular Town Council meeting minutes as recorded.
13. Consider approval of Resolution 2022-21 authorizing the Mayor to enter into an Interlocal Cooperation Agreement for Shared Governance Communications and Dispatch Services System with Denton County.
14. Consider approval of a Professional Services Agreement with Troy Norton for acting as the On-Site Sewage Facility (OSSF) Designated Representative for the Town of Argyle and authorizing the Mayor to execute the same on behalf of the Town.

15. Consider approval of a Professional Services Agreement with Go Virtual CFO, a division of Eight 20 Consulting, relating to financial management support and authorizing the Interim Town Administrator to execute the same on behalf of the Town.

## **ACTION ITEMS**

16. Consider and take appropriate action to amend Chapter 3, Building Regulations, Article 3.02, Registration License and Permit Requirements, and to add Article 3.17, Construction Site Maintenance to the Town of Argyle Code of Ordinances.
17. Discuss and consider authorizing the funding for police overtime to fund extra patrol of Stonecrest Road during the construction project for safety purposes.
18. Discuss and consider Ordinance 2022-12 approving the closure of Stonecrest Road from FM 407 South to Winchester Pass during the road construction project.
19. Consider and take necessary action to request proposals for a Human Resources consultant to perform a strategic assessment of human resource needs for the Town and provide ongoing consultation to the Town.
20. Discussion and possible action on the repair and maintenance of town hall including contracts, supervision, management and oversight of the project.
21. Discuss and take necessary action regarding the job description for Town Administrator.
22. Discuss and consider possible action on:
  - a. Job description of Interim Town Administrator/Town Secretary
  - b. Future duties and responsibilities of Richard Olson
  - c. Duties and responsibilities of the Town Mayor

## **EXECUTIVE SESSION**

In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may convene in a closed session. After the Executive Session, discussion on any of the following items, any final action or vote taken will be in public.

### **Consultation with Attorney**

*§551.071(1),(2): Consultation with attorney regarding pending or anticipated litigation, or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter:*

23. Reimbursement Request and Claim from former Town Secretary Laura Calcote

## **OPEN SESSION**

*In accordance with Texas Government Code, Section 551, the Town Council will reconvene into Open Session and consider action, if any, on matters discussed in Executive Session.*

## **RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON A FUTURE MEETING AGENDA**

*Discussion under this section must be limited to whether or not the Council wishes to include a potential item on a future agenda.*

## **ADJOURN**

NOTE: As authorized by Section 551.071 of the Texas Government Code (Consultation with Town Attorney), this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney on any agenda item herein.

A quorum of the members of the Planning and Zoning Commission, Economic Development Corporation, and Crime Control Prevention District may be in attendance at this meeting. The boards/commissions will take no action during the course of this meeting.

## **CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at Argyle Town Hall, on **JULY 1, 2022, by 5:00 p.m.** and remained posted for at least 72 continuous hours preceding the scheduled time of the said meeting.

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Town Secretary



*Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Argyle Town Hall 48 hours in advance, at 940-464-7273, and reasonable accommodations will be made for assistance.*